

INDEX

S.J.H.A CONSTITUTION

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SYDNEY JUNIOR HOCKEY ASSOCIATION

(Founded 1962)

CONSTITUTION

(As amended December 1971, October 1982, December 1985, December 2002, December 2004)

1 NAME AND CONSTITUTION

The Association shall be called the "Sydney Junior Hockey Association" and shall consist of such Clubs and Associations as may from time to time affiliate with the Association in accordance with the provisions of this Constitution.

2 DEFINITIONS

- (b) "By-Laws" means the by-Laws of the Association under this Constitution.
- (c) "Management" means the Management Committee of the Association.
- (d) "Club" means the Hockey Club or school team affiliated with the Association.
- (e) "Delegate" means the person duly appointed by a Club or body having right of representation on the Management Committee in accordance with the Constitution.
- (f) "Member" means an Office-bearer of the Association, a Delegate or person who is under the age of seventeen on the FIRST DAY OF JANUARY in the Association year then current, (or such date determined by A.H.A or approved by S.H.A) AND WHO IS a duly qualified member of a Club or body affiliated with the Association.
- (g) "Association" means the Sydney Junior Hockey Association.
- (h) "Hockey Association" of "S.H.A" means the Sydney Hockey Association.
- (i) "A.H.A" means the Australian Hockey Association.
- (j) "HNSW" means Hockey New South Wales Limited
- (k) "President" means Director – Junior Hockey
- (l) "In Writing" or "Written" includes printing, typing, writing, electronic mail or other modes of representing or reproducing words in a visible form.

3 OBJECTS

To foster and control the game of Hockey throughout the City of Sydney area and suburbs for junior players under the age of seventeen (of such age as determined by A.H.A or approved by the S.H.A).

4 AFFILIATION WITH THE HNSW

The Association shall affiliate with the HNSW or such other Associations as may from time to time be determined. The Delegate(s) thereto shall be elected by the Management Committee.

5 AFFILIATION WITH SYDNEY HOCKEY ASSOCIATION

The Association shall affiliate with the Sydney Hockey Association and the delegate(s) to that Association shall be elected by the Annual General Meeting or the Management Committee in the event of the vacancy not being filled at the A.G.M. Notwithstanding the delegation of the control of Juniors, the Association shall obey the directions of the Sydney Hockey Association in all matters which in the opinion of that body's Management Committee are likely to have any application to:-

- (a) The relations of the Association with other Associations or persons representing same, or
- (b) Any question referred to the Sydney Hockey Association by the Association or any member thereof.

6 MEMBERSHIP OF THE ASSOCIATION

- (a) All Patrons, Life Members and Office Bearers of the Association shall be deemed members of the Association.
- (b) Such Club or Associations as may from time to time be granted affiliation with the Association shall be deemed to be Members of the Association.
- (c) The Association may terminate the Membership of any Member for failing to comply with any rule of by-law of the Association, for failure to pay any fine, fee or levy, or other such due within the prescribed time, or if there is no time limit prescribed, within a reasonable time. Provided that the Membership of any Patron, Life Member or Office-bearer may only be terminated at an Association General Meeting.

7 OFFICE-BEARERS & OTHER FUNCTIONARIES

- (a) * President
- (b) * Senior Vice-President
- (c) * Secretary
- (d) * Assistant Secretary
- (e) * Treasurer
- (f) ** Assistant Treasurer
- (g) ** Equipment Officer
- (h) ** Records Officer
- (i) ** Transport and Accommodation Officer
- (j) ** Development Officer
- (k) Honorary Auditor
- (l) Honorary Solicitor
- (m) S.H.A Delegate
- (n) SHU Delegate (appointed by that body)

*Office Bearers Amended 3/12/85 AGM , Confirmed 4/2/86 SHA

** Office Bearers Amended 3/12/2002 AGM, Confirmed

8 MANAGEMENT COMMITTEE

- (a) A Management Committee shall consist of the President, Senior Vice-President, Secretary, Treasurer, Assistant Secretary, Assistant Treasurer, Equipment Officer, Records Officer, Transport and Accommodation Officer, S.H.A. Delegate, S.H.U.A Delegate, Development Officer and four (4) Central Area Delegates and four (4) North Area Delegates. Provided that any casual vacancy amongst the elected Members of the Committee may be filled by the Management Committee.
- (b) The duties of the Management Committee shall be to control the Affairs of the Association between the Annual General Meetings.
- (c) At the Meetings of the Management Committee a Quorum shall be eight (8) provided that in this number there is at least one Delegate from each of the two (2) separate Areas.

9 CHAIRMAN

- (a) At any meeting of the Association the chairman shall be the President or in his absence the Senior Vice-President or in the absence of both of them any person appointed by them shall preside. If none of these is able to act as Chairman then those present shall choose a chairman for the meeting.
- (b) Each member of the management shall have a deliberative vote, however, in the case of equality of votes, for and against, the presiding chairman shall not have a casting vote and the proposal shall be decided in the negative.

10 ANNUAL GENERAL MEETINGS

- (a) An annual General Meeting shall be held in December of each year. Notice of the AGM (and General Meeting) shall be given as specified in Clause 14 (b).
- (b) The business of each Annual General Meeting shall be:-
 - 1) To receive and if thought fit, to adopt an Annual Report.
 - 2) To receive and if thought fit, to adopt the Annual Account and Statement of Affairs or Balance Sheet together with the Auditor's Report thereon.
 - 3) To elect a Patron or Patrons if desired.
 - 4) To elect, subject to Clause 15, Life Members if desired.
 - 5) To elect, subject to Clause 7, Office-Bearers and Other Functionaries.
 - 6) To elect Hon. Auditor, Hon. Solicitor and other such Functionaries as may be desired.
 - 7) To consider such motions of which the Association has had notice in writing at least twenty-one days before the date of the respective Annual General Meeting.
 - 8) To discuss without proceeding to the vote such other business as may be legitimately brought before an Annual General Meeting.

11 ELECTION OF OFFICE-BEARERS

- (a) Officers shall be nominated and elected at the Annual General Meeting to hold Office until the ensuing Annual General Meeting, provided that any vacancy occurring may be filled by Management Committee.
- (b) Nominations for election of Office-bearers and other Functionaries shall be in writing and shall be endorsed by the Nominee. Nominations shall be lodged with the Association not less than twenty-one days prior to the relevant meeting, provided that, if in any case no nominations be received in writing by the prescribed date, then nominations shall be called for at the relevant Meeting.

12 ANNUAL GENERAL MEETING

Nominations for election of Office-bearers and other Functionaries shall be in writing and shall be endorsed by the Nominee. Nominations shall be lodged with the Association not less than twenty-one days prior to the relevant meeting, provided that, if in any case no nominations be received in writing by the prescribed date, then nominations shall be called for at the relevant Meeting.

13 ATTENDANCE

- (a) In addition to the Management Committee of the Association, the following may attend and take part in all Meetings:-
 - 1) Life Members
 - 2) All other members of any Area, Club or recognised body may attend, with the right to speak but shall have no right to vote.
- (b) A quorum at Special General Meetings and Annual General Meetings shall be fifteen (15) persons entitled to vote, provided that if within fifteen minutes of the time appointed for the meeting a quorum is not present then the Meeting shall be adjourned to the same time of the following week. If at the adjourned Meeting a quorum is not present within fifteen minutes of the appointed time, then those present shall constitute a quorum.

14 GENERAL MEETINGS

- (a) A Special General Meeting may be convened by the President alone or by the President through the Secretary upon receipt of written request, stating the purpose for which the Meeting is required, signed by at least ten persons, being at the date of request entitled to take part in General Meetings of the Association. If the President or Secretary fails to convene a General Meeting to be held within twenty-eight days of the receipt of such a request, any one of the persons signing the request may convene a Special General Meeting to be held within forty-two days of the date of the request.
- (b) Notice must be given of all General Meetings in the manner herein provided, and shall be given to each Patron, Life Member, Office-bearer, affiliated Club or recognised body at least Twenty-eight days prior to the day of the General Meeting. A copy of the Agenda shall be given at least 14 days prior to the respective Meeting to each person, affiliated Club and recognised body entitled to notice of the Meeting. Such Agenda shall include the names and nominations received for election as Life Members, Office-bearers and other functionaries and proposed Motions of which notice has been given in accordance with this Constitution (see Clauses 7, 10, 15).
Notice shall be deemed to be given if posted to the address last advised to the Association by the respective person or Club or recognised body entitled to notice of the General Meeting. Provided that accidental omission to give notice of a General Meeting to any person, Club or recognised body entitled to receive notice, shall not invalidate the proceedings of such Meeting.
- (c) Only business as is stated in the notice convening a General Meeting shall be transacted at that General Meeting.

15 LIFE MEMBERS

Life Members shall only be considered for outstanding service to this Association. Life Members may be elected on a 90% majority at an Annual General Meeting of the Association, provided that such Members have served the Association for at least seven years. All nominations for election as Life Members shall be in writing and shall be lodged with the Association at least twenty-one days prior to the day of the relevant Annual General Meeting.

16 FINANCE

True accounts shall be kept of all monies received and expended by the Association and its Committees, and at least once a year the Accounts and Balance Sheets shall be examined and reported to the Management Committee for approval or confirmation. All monies belonging to the Association shall be deposited in a bank selected by the Association, within seven days of its receipt. Cheques drawn on accounts of the Association shall be signed by two or more Members nominated by the Association for that purpose.

17 TOURING FUND

A Touring Fund Committee of three, one of whom shall be the Treasurer shall be appointed by the Management Committee at its first Meeting, and shall be responsible for organizing fund raising events for the purpose of assisting players chosen to represent the Association in Australian, State and other Association Representative teams on Tour.

18 SELECTORS AND SELECTION OF REPRESENTATIVE TEAMS

- (a) The Management Committee shall determine the number of Selectors, the method of appointment and the matches to be used for the purpose of selecting teams in all age groups, to represent the Association in State, inter-city or other competition matches. The Management Committee should state its selection policy as part of the current By-Laws.
- (b) The playing uniform and colours of teams representing the Association shall be in Gold and Azure Blue. The Management Committee shall approve from time to time the playing uniform.

19 AMENDMENTS TO THIS CONSTITUTION

This Constitution may be amended, varied, added to, or rescinded wholly or in part at an Annual General Meeting of the Association upon a Motion carried by two-thirds majority of those present and entitled to vote, provided that notice of any such motion, together with the name of the proposer and the seconder, shall be given in writing in accordance with the appropriate period specified in Clause 14 (b).

20 HNSW REQUIRED PROVISIONS

- (a) The Association shall at all times be bound by the Constitution, Rules and Regulations of Hockey New South Wales Limited,
- (b) Where there is any inconsistency between any provision of the Constitution and or Rules and Regulations of the Association and those of Hockey New South Wales Limited, then to the extent of such inconsistency the Constitution Rules and Regulations of Hockey New South Wales Limited shall prevail,
- (c) The Association shall be bound by the lawful decisions of the Board of Hockey New South Wales Limited and shall do all things reasonably necessary to implement and enforce such decisions.